

SECRET HARBOUR SURF LIFE SAVING CLUB INC

FINANCIAL REPORT

FOR THE YEAR ENDED  
30 APRIL 2017

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**SECRET HARBOUR SURF LIFE SAVING CLUB INC**

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## SECRET HARBOUR SURF LIFE SAVING CLUB INC

### COMMITTEE'S REPORT

Your Committee Members submit the Financial Statements of the Secret Harbour Surf Life Saving Club Inc (the "Association") for the year ended 30 April 2017.

#### Committee Members

The names of the office bearers and committee members at the date of this report are;

Rick Lowe	President
Ron Wade	Vice President
Megan Anderson	Bookkeeper
Steven Pescud	Director of Finance and Administration
Caroline Bates	Treasurer
Rohan Pugh	Club Captain
Iain Lund	Director of Life Saving
Deb Bird	Director of Surf Sports
Rebecca Hughes	Director of Youth
Vacant	Director of House and Social
Megan Williams	Director of Education
Matthew Osborne	Director of Sponsorship and PR
Sharon Phillips	Club Administrator

#### Principal Activities

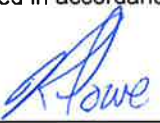
The principal income producing activities of the Association during the current financial year were Bar revenue, Functions and Events revenue and Canteen sales. Membership registration income and Merchandise sales also contributed a significant proportion of the principal incomes for the period.

The financial statements cover Secret Harbour Surf Life Saving Club as an individual entity. The financial statements are presented in Australian dollars, which is the associations functional and presentation currency.


#### Operating Result

Secret Harbour Surf Life Saving Club Inc reported a trading profit of \$61,931 (2016: \$12,693).

Signed in accordance with a resolution of the Members of the Committee

  
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President

  
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Director of Finance and Administration

Dated this 27<sup>th</sup> day of June, 2017

**SECRET HARBOUR SURF LIFESAVING CLUB INC****STATEMENT OF PROFIT & LOSS AND OTHER COMPREHENSIVE INCOME**

FOR YEAR ENDED 30 APRIL 2017

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>Trading Income</b>		
Bar	60,807	15,906
Canteen	18,118	10,131
Function & Events	68,990	11,587
Merchandise	20,753	19,973
	<b>168,668</b>	<b>57,597</b>
<b>Cost Of Sales</b>		
Bar	56,512	13,730
Canteen	9,946	9,919
Function	17,629	739
Merchandise	22,650	20,516
	<b>106,737</b>	<b>44,904</b>
<b>Total Trading Profit</b>	<b>61,931</b>	<b>12,693</b>
<b>Income</b>		
Grants – Recurrent	15,000	10,000
Grants - Non Recurrent	13,500	1,091
Camp Income	5,295	5,444
Carnival Entry Fees	6,619	5,647
Competition Levy	(39)	4,075
Donations	32,761	29,601
Events Hosted	-	15,997
Hall Hire	35,744	12,052
Fundraising Income	16,192	30,134
Hire of Labour Plant & Equipment	17,443	14,427
Insurance Recoveries	4,225	4,262
Interest Received	4,273	4,981
Member Registrations	87,946	91,576
Sale of Equipment	(45)	582
Sponsorship	63,252	36,885
Subsidies / Awards	1,515	1,098
Training & Education Income	5,873	6,870
Training Course Materials	-	(36)
<b>Total Income</b>	<b>309,554</b>	<b>274,686</b>

The accompanying notes form part of the Financial Statements.

**Expenses**

Accounting / Audit / Bookkeeping	6,997	6,445
Administration Expenses	25,972	3,850
Advertising	7,086	682
Bad Debt	-	2,672
Bank Fees	669	110
Bank Merchant Fees	1,842	1,958
BUP - Set up costs	4,044	-
Camp Expenses	-	10,929
Carnival Entrance Fees	6,888	9,928
Cleaning Services / Supplies	9,639	2,282
Computer & IT Expenses	1,070	1,025
Depreciation Expense	53,926	19,897
Electricity and Gas	14,617	3,335
Equipment Purchases <\$5000	9,607	795
Events Hosted - Expense	-	17,611
Fees & Charges	7	17,379
First aid / Patrol Expenses	10,243	3,961
Freight	483	65
Fundraising Expenses	5,920	11,318
Hire/Lease of Plant & Equipment	858	1,716
Honorarium	150	3,023
Insurance	8,787	7,918
Internet and Telephone	4,590	4,387
Licences, Levies & Subscriptions	3,226	2,745
Loss on Disposal of Assets	8,056	-
Member Services	4,242	2,420
M/V Expenses	1,294	1,116
M/V Fuel	1,624	933
M/V Rep & Maintenance	-	474
Postage, Printing & Stationery	8,188	3,280
Rates and Water	6,206	4,309
Repairs & Maintenance – Equipment	3,906	7,905
Repairs & Maintenance - Building	3,273	405
Sponsorship in Kind Expense	10,740	1,500
Subscriptions	1,307	286
Sundry	3,559	292
Training Expenses	5,733	5,384
Travel Assistance	6,205	1,951
Wages & Salaries	100,907	64,673
Wages - Superannuation	7,052	6,016
Provision for Annual Leave	(694)	2,626
Provision for Personal Leave	1,317	1,023
Provision for Long Service Leave	550	2,904
Youth & Camp Expense	15,008	7,561
<b>Total Expenses</b>	<b>365,094</b>	<b>249,089</b>
<b>Net Surplus</b>	<b>6,391</b>	<b>38,290</b>

The accompanying notes form part of the Financial Statements.

**SECRET HARBOUR SURF LIFESAVING CLUB INC**

**STATEMENT OF FINANCIAL POSITION**

**FOR THE YEAR ENDED 30TH APRIL 2017**

		<b>2017</b>	<b>2016</b>
		<b>\$</b>	<b>\$</b>
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	Note 2	278,426	274,482
Trade Debtors		10,848	8,002
Prepayments		-	858
Inventory - Fundraising		-	525
Inventory - Bar		12,403	3,898
Inventory - Merchandise		21,135	20,368
<b>TOTAL CURRENT ASSETS</b>		<b>322,812</b>	<b>308,133</b>
<b>NON CURRENT ASSETS</b>			
First Aid Room Equipment		29,078	26,901
Less: accumulated depreciation		(21,805)	(20,398)
Merchandise and Office Equipment		29,536	13,796
Less: accumulated depreciation		(8,674)	(3,080)
Rescue, Training & Comp Equipment		372,418	375,131
Less: accumulated depreciation		(294,117)	(273,358)
Social Hall, Bar and Canteen		83,685	69,347
Less: accumulated depreciation		(67,735)	(64,562)
Building Improvements at Cost		90,483	65,757
Less: accumulated depreciation		(23,536)	(1,874)
<b>TOTAL NON CURRENT ASSETS</b>		<b>189,333</b>	<b>187,660</b>
<b>TOTAL ASSETS</b>		<b>512,145</b>	<b>495,793</b>

The accompanying notes form part of the Financial Statements.

**CURRENT LIABILITIES**

Trade Creditors	9,313	5,126
Accrued Liabilities	4,400	4,400
Prepaid Members Cards	2,132	-
GST Collected	2,609	1,644
GST Paid	(3,950)	(5,974)
PAYG - Payable	928	724
Superannuation - Payable	-	725
Annual Leave Provision	5,059	5,753
Long Service Leave Provision	3,454	2,904
Personal Leave Provision	4,738	3,420
<b>TOTAL CURRENT LIABILITIES</b>	<b>28,683</b>	<b>18,722</b>

**TOTAL LIABILITIES**

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**28,683**      **18,722**

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**NET ASSETS**

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**483,462**      **477,071**

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**MEMBERS FUNDS**

Members Funds	477,071	438,781
Current Year Surplus	6,391	38,290
<b>TOTAL MEMBERS FUNDS</b>	<b>483,462</b>	<b>477,071</b>

The accompanying notes form part of the Financial Statements.

## **SECRET HARBOUR SURF LIFE SAVING CLUB INC**

### **NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 APRIL 2017**

#### **NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

The Committee have prepared the financial statements on the basis that the Secret Harbour Surf Life Saving Club Inc. is a non-reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the financial reporting requirements of the members.

The financial report covers Secret Harbour Surf Life Saving Club Inc. as an individual entity. Secret Harbour Surf Life Saving Club Inc. is an association incorporated in Western Australia under the Associations Incorporation Act 2015. The financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB'), as appropriate for not-for-profit oriented entities under the Australian Charities and Not-for-Profits Commission Act 2012 and the Associations Incorporations Act 2015.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### ***Basis of Preparation***

The financial statements have been prepared on an accruals basis and are based on historical costs. The accounting policies set out below have been consistently applied to all years presented unless otherwise stated.

#### **Accounting Policies**

- (a) **Income Tax**  
The Association has obtained tax-exempt status under current Australian Taxation legislation.
- (b) **Inventories**  
Inventories are measured at the lower of cost and net realisable value. Cost is determined by the purchase price of the inventories.
- (c) **Property, Plant and Equipment**  
Each class of property, plant and equipment is carried at cost less accumulated depreciation and impairment losses (if any).

The carrying amount of plant and equipment is reviewed annually by the committee to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.



**SECRET HARBOUR SURF LIFE SAVING CLUB INC**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 APRIL 2017**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES (CONT'D)**

**(c) Property, Plant and Equipment (CONT'D)**

**Depreciation**

The depreciable amount of motor vehicles and other assets is depreciated on a reducing balance basis.

The depreciation rates used for each class of depreciable assets are:

<b>Class of Fixed Asset</b>	<b>Depreciation Rate</b>
First aid room equipment	10% to 20%
Merchandise and Office equipment	10% to 100%
Rescue, Training and Comp equipment	10% to 100%
Social hall, bar and canteen	10% to 100%
Building	10% to 100%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

**(d) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand and cash at banks.

**(e) Revenue**

Revenue from donations and Interest revenue are recognised upon receipt of the funds.

Grants received for recurrent expenditures and member's subscriptions are recorded as income in the year in which they are earned.

Revenue from sale of goods (trading income) is recognised when the control of goods is passed to members/customers.

All revenue is stated net of the amount of goods and services tax (GST).

## SECRET HARBOUR SURF LIFE SAVING CLUB INC

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 APRIL 2017

#### NOTE 1: STATEMENT OF ACCOUNTING POLICIES (CONT'D)

(f) **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

#### NOTE 2: CASH AND CASH EQUIVALENTS

	2017 \$	2016 \$
Westpac Bank Account - 8739	5,542	10,509
Westpac Bank Account – 6016	101,513	112,580
Term Deposit – 9008	176,964	151,516
Petty Cash	3	242
Debit Card (MasterCard)	1,124	755
Merchandise - Float	200	200
Bar – Float	800	400
Canteen – Float	350	350
Function – Float	800	550
Hall Hire Bond	(8,650)	(2,400)
Deposits Received	(220)	(220)
<b>TOTAL</b>	<b>278,426</b>	<b>274,482</b>

**SECRET HARBOUR SURF LIFE SAVING CLUB INC**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 APRIL 2017**

**NOTE 2: CASH AND CASH EQUIVALENTS (CONT'D)**

**Future Funds**

Future funds have been established to assist with the capital purchase of replacement equipment for the following sections of building, commercial ventures, lifesaving, administration and boat.

These future funds were established for the purpose of funding certain commercial ventures, in addition to replacing such capital equipment as surf boats, inflatable rescue crafts and beach vehicles. The funds placed in these accounts are for the future, however can still be directed at BoM discretion for the running of the club and for more pressing commitments. They are not to be seen as exclusive use for that section, and therefore the use of the funds must be budgeted.

The future funds balance includes other operational surpluses set aside by the BoM.

The Association has set aside the following cash to be spent on the following activities of the Association:

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
Buildings	98,334	98,334
Lifesaving	32,400	32,400
Boats	22,282	15,282
Admin	5,500	5,500
	<u><b>158,516</b></u>	<u><b>151,516</b></u>

**SECRET HARBOUR SURF LIFE SAVING CLUB INC**

**STATEMENT OF CASHFLOWS**

**FOR THE YEAR ENDED 30TH APRIL 2017**

	\$	\$
Cash Flows from Operating Activities		
Funds from Operations:		
Net Income	6,391	
		6,391
Adjustment for:		
Depreciation	53,926	
Loss on Disposal of Assets	8,056	
		61,982
Working Capital Changes:		
Movement in Current Assets		
(Increase) / Decrease in Inventory	(8,747)	
(Increase) / Decrease in Trade Receivables	(1,988)	
Movement in Current Liabilities:		
Increase / (Decrease) in Trade Payables	9,961	
		(774)
<b>Net Cash Flows from Operating Activities</b>		<b>67,599</b>
Cash Flow from Investing Activities		
Capital Expenditure	(63,655)	
<b>Net Cash Flow from Investing Activities</b>		<b>(63,655)</b>
<b>Cash Increase / (Decrease) for the Period</b>		<b>3,944</b>
Cash at Beginning of the Period (1 May 2016)		274,482
Cash at End of the Period (30 April 2017)		278,426

**SECRET HARBOUR SURF LIFE SAVING CLUB INC**

**STATEMENT BY MEMBERS OF THE COMMITTEE**

**FOR THE YEAR ENDED 30 APRIL 2017**

The committee has determined that the association is not a reporting entity and that this special purpose financial report is appropriate to meet the requirements of the Australian Charities and Not-for-Profits Commission Act 2012, Associations Incorporations Act 2015 and is appropriate to meet the needs of the members.

In the opinion of the Committee, the Statement of Profit & Loss and Other Comprehensive Income and the Statement of Financial Position:

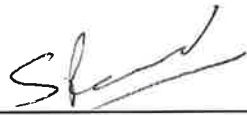
- Presents fairly the financial position of the Secret Harbour Surf Life Saving Club Inc as at 30 April 2017 and its performance for the year then ended; and
- At the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:



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**President**



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**Director of Finance and Administration**

Dated this 27<sup>th</sup> day of June, 2017