

Secret Harbour Surf Lifesaving Club Inc

The Annual General Meeting of the Secret Harbour Surf Lifesaving Club was held on Friday 25 July 2014 at the Secret Harbour SLSC Club rooms.

The meeting commenced at 7:00 pm.

Attendees:

Board of Management Digby Wilson President

Wendy Malcolm Vice President

Nicholas le Plastrier Director Finance & Admin

Rick Lowe Club Captain

Deb Bird **Director Surf Sports** Joanne Thodis Director of House & Social Director of Education **Garry Hart Rob Bates Director Lifesaving** Carolyn Wilson **Director of Sponsorship**

Alexis grayson Director of Youth

Life & Long Service members:

Robyn Bevan, Billy Bevan, Max Hannah, Ross Onions, Brendan Privilege,

Patrolling Active:

Vanesa Aikin, Danica Bates, Jesika Bussey, Karen Clay, Daniel de Jong, Matthew Evans, Joe Ford, Chloe Hart, Sharee Hart, Samantha Lowe, Sarah Lowe, Josh Maurice, Sam Maurice, Lee McGovern, Ingrid Ostle, Bryce Pugh, Rohan Pugh, Sarah Pugh, Stuart Reeves, Christine Runnion, Kate Russell, Barb Sarich, Luke Stafferton, Grant Stirling, Greg Stroot, Mark Turley, John Turner, Kellie Turner, Garry Williams, Megan Williams, Jessica Williams, Alannah Wilson, Tim Wilson,

Office & Committee Members:

Tracey Poad, Caroline Bates, Fran Meadley,

General, Junior & Associate Members:

Ainslee Turley, Alan Robinson, Kylie-Ann Ranson, Brooke Poad, Liam Bates, & Brea Bird

Guests:

Cr Chris Elliott, Ashley Pittard, City of Rockingham

Apologies:

Daniel Andrew, Grant Beste, Paul Bird, Stephen Ford, Ian Noorman, Matthew Osborne, Lisa Serotini, Ian Phillips, Ryan Phillips, Sean Phillips, Alan Ross, Zac Schurko, Dion Stroot, Matthew Tonkin, Ron Wade, Kim Wade, Matthew Wilson, Sarah Wilson,

Sharon Phillips Secretary

Minutes

1.0 **Meeting Opening and Apologies**

The Annual General Meeting was opened by the club President Digby Wilson Club members were welcomed to the 2013/14 Annual General Meeting. Apologies for the meeting were read.

2.0 **Previous Annual General Meeting Minutes**

The Minutes from the Annual General Meeting of the 28 July 2013 were put forward for approval

Motion Proposed by Digby Wilson Accepted: **Grant Stirling** Seconded: Max Hannah

Result: The meeting members unanimously approved the 2012/13 Annual General Meeting Minutes

Action items

Minutes to be posted on club website

3.0 **Business Arising from Previous AGM Minutes**

3.1 Item 16.1, July 2013 AGM Minutes

"The members are requested to note the Board received a request to amend the SRC and Life Membership category in the Constitution & the Bevan Medal criteria in the club By-Laws. It is recommended by the BOM this is deferred to the new Board of Management for consideration and in conjunction with a total club constitutional review to be undertaken in the second half on this year."

Is addressed in Section of ... of these minutes

3.2 Item 16.2, July 2013 AGM Minutes

'It was proposed by Max Hannah the Hon. Catherine (Kate) Esther Doust MLC (Deputy Leader of the Opposition in the Legislative Council; Shadow Minister for Industrial Relations; Commerce; Small Business; Trade; Electoral Affairs) is invited to be a Vice Patron of the club."

The President apologised for not having undertaken this item and an invitation will be forwarded within the next week.

Action: Club President to forward written invitation to Hon Kate Doust.

4.0 Presidents Report

The President Digby Wilson formally welcomed members to the 2013/14 AGM and thanked them for attending.

The President reported on the many achievements of the club over the last 12 months summarised as follows:

- Receipt pf SLSWA Club of the Year
- Receipt of SLSWA Patrolling Club of the Year
- Receipt of DHL Life Saver of the Year by Robert Bates
- Receipt of Assessor of the Year by Sharee Hart
- Increased club membership
- Finalisation of the plans for construction of the new building by City of Rockingham
- Representation on various local, state and national lifesaving committees and boards by club members.
- Sound financial base of the club.
- Successful introduction of 10 patrolling teams
- Implementation of a review of the club constitution

The President acknowledged the success of the club can only be achieved with the support of our members and the many hours they contribute in volunteer hours. He thanked everyone who has contributed to our 2013/14 season successes. The dedication of our club members I s outstanding and will provide a cohesive base for the club as we move forward,

The President however advised we could not ignore the challenges facing the club as we move forward which include:

- Transition to the new building
- Ensuring the increased membership base is supported
- Moving day-day-day operations away from the board to focus on strategic directions of the club

The Club president acknowledged and thanked the following club members for their outstanding service to the club over the last 12 months:

- Building Upgrade Committee: Max Hannah, Billy Bevan & Ross Onions.
 The dedicated support of the BUC over many years has now resulted in bringing this project to fruition. The BUC's hard work and commitment has resulted in a significant achievement for the club.
- Building Project technical Group and Sub-Committees:
 - The Technical group has been let by Ron Wade, who has committed many hours of work behind the seens to ensure the success of the building project.
 - The members of the many building sub-committees, who have provided continuous feedback (sometimes at very short notice) and comment on the building plans, as they move through the various stages of development.
- Garry Williams and the Constitutional & Bylaws review Committee for the many hours of work that has gone into reviewing the current club constitution.

5.0 Presentation of 2013/2014 Season Annual Report and Audited Financial Statements

The auditors appointed for the 2013/14 were Crowe Howarth and they visited the club on a number of occasions. It is extremely pleasing to report they provided an unqualified audit report on the clubs accounts, records & processes.

In presenting the Annual Report the President submitted the Board and Club Administrators apologies for some omissions in the life member, long service and patrolling member's hour's list within the clubs annual report.

These reports have been updated and will be included as an attachment to the annual report and are also provided in attachment 1 to the minutes.

The following motion was put forward by the Club President Digby Wilson

The membership is requested to accept & approve the 2013/14 Financial Statements and annual report subject to the amendments to the membership lists as advised above.

Accepted: Sarah Lowe Seconded: Garry Williams

Result: The membership unanimously approved the 2013/14 Financial Statements & annual report

General Business

6.0 Building Project.

Club Member and Chair of the Building Upgrade Committee Max Hannah & Ashley Pittard (Manager, Community Infrastructure Planning) from the City of Rockingham presented a report on the SHSLSC redevelopment Project to the membership.

Ashley Pittard provided the membership with an overview of the new club, including the plans and overall layout and location of the new club house. The presentation will be made available from the club website. The presentation included the following:

- Surf Club Development has Multiple Layers
 - The Pavilion Design and Construction
 - The Land and Planning Approvals
 - Governance and Operations
- Behind the scenes work has progresses on:
 - Land Subdivision
 - Lease Arrangements
 - Development Application to be submitted to the WA Planning Commission at the end of July 2014
 - Ensuring no disruption of club services
- Timeframe (Anticipated)
 - City forwards Development Application, with recommendation, to the WA Planning Commission for determination. Estimate submission with final plans August 2014.
 - WAPC determines Development Application
 - Following receipt of Development Approval, the Building Permit process will follow as per the Building Act 2011.
 - Tentative Construction Timelines:
- Now Late July 2014 Architect provides final Detailed Design Plans August 2014 Compile Tender Documentation
 - Late August Late September 2014 Tender advertised
 - October 2014 Tender closes and evaluated
 - November 2014 Contract awarded and Construction commences Stage 1 Toilets demolished Stage 2 Pavilion constructed Stage 3 -
 - Spring 2015 Move and Clubhouse demolished
- Other projects to accompany building project
 - Car Park Lighting North
 - Upgrade Poles and LED lighting during 2014/2015

On behalf of the club, Max Hannah, Chair of the BUC thanked Ashley for the presentation and his support in advancing the building Project.

Max Hannah thanked the Building Upgrade Committee for their support of the years and all the many members who have contributed to the project.

7.0 Patrol Report presented by Director of Life Saving

The Director of Life Saving presented the 2013/14 Life Saving Report.

The Director of Life Saving formally thanked everyone for commitment and dedication over the 2013/14 season.

The key points from the lifesaving report are summarised as follows:

- Introduced 10 rostered patrols
- Service agreement re-instated with council
- Development of youth and new patrolling members into roles of Patrol Captains and Vice captains
- Development of the beach safe IT application
- Patrol Club of Year, fourth consecutive year
- Life Saving finished cash positive with additional funds into future fund
- Management of expenditure:- Life saving Committee
- Numerous SLS awards achieved and requalification's
- Community participation at events
- Introduced an increased number of SHSLSC patrolling members to Penguin Island in partnership with Peel Support.

Special mention and thanks was extended to

- Patrol Captains Megan Williams, Rick Lowe, Daniel Andrew, Sharee Hart, David Howarth, David Vaughan, Danica Bates, Digby Wilson, Alannah Wilson and Grant Stirling.
- Vice Captains Lee McGovern, Stephen Bridges, Peter Traeger, Matt Osborne, Carolyn Wilson, Tim Wilson, Mark Turley, Mark Dove and Ian Phillips.
- Life Saving Committee Ian Norman, Luke Stafferton, Alexis Grayson, Danica Bates, Nick McIvor, Rick Lowe, Sharee Hart

8.0 <u>Life membership</u>

The Club Captain Rick Lowe presented to the membership the nomination to award Digby Wilson life membership. The Club Captain congratulated Digby on his dedication & years of service to the club.

On behalf of the Board Rick Lowe confirmed Digby had met the requirements for Life Membership and he has actively participated and excelled across all areas of club activities including lifesaving, surf sports, education and training and club administration. The Board agreed Digby's commitment to the club had been outstanding since he joined in 1999.

In summary Digby has:

Patrol Summary

- Patrol hours totalled 800 plus at the end of season 2012/13
- Patrol Captain Since 2009
- SLSWA Patrol Compliance officer since season 2010/11

Club Awards

- Best Senior Club Person(Now Bevan Medal) Season 2004/05
- Member Champion Patrol (Patrol 4) Season 2004/05
- Member of Champion Patrol (Bronze member)- Season 2007/08
- Member Champion Patrol Season 2004/05l
- Best Patrolling Member (Senior) Season 2007/08
- Presidents medal Season 2008/09
- Member Champion Patrol (Patrol Captain) Season 2009/10
- Best Senior Club person Season 2009/2010
- SHSLC Presidents Medal season Season 2011/2012

Activities within the club

- Transport and set up of club equipment for Junior/Senior Carnivals and training and ongoing provision of Water Safety
- Gear officer 2008-2011
- Work Party Aussies 2009
- Part of a team that resolved a financial issue raised by Dept. Consumer Affairs 2009/2010
- Participated in and assisted arranging boot camps for youth including Garden Island and Greenhead
- Attended SLSWA Toad and/or Rise up camps as a group leader since 2010
- Club Vice President since 2010
- Part of group to resolve a sensitive Bevan Medal issue as the Vice President in 2011
- President 2012/13 after resignation of Stephen Bridges
- Competition official since 2011
- Team Manager Aussies 2012
- Official Aussies 2013
- Regular meetings with BUC (Building upgrade), SHRA (SH residents assoc), SH Development's and Shire as Vice
 President over the last two years. Now a member of the BUC attending monthly meetings and meeting with
 the Project Reference Group

Regular attendance to SLSWA Forums

SLSWA Awards and Other Activities

- WA Trainer of the year 2009
- Finalist WA Order of Merit 2010
- WA Assessor of the year 2010
- WA Volunteer of the year 2011
- Finalist WA Volunteer of the year 2013
- Part of the team achieving Best Patrolling club WA 3 years in a row
- Part of the team achieving third club of the year WA 3 years in a row
- Chairperson WA Training and Education committee 2013/14
- Member of WA Member Development Committee 2013/14

Other Items

- Assisted with the submission that gained the club active citizen ship Australia day 2010 for a community group
 or event
- Assisted with the submission that gained Strengthening community award at the Celebrating Rockingham Awards 2010 and 2011
- Volunteer of the Year / Rockingham 2012 primarily for services to Surf Life Saving

Motion

The AGM are requested to consider the nomination for Digby Wilson for Life Membership.

This application was endorsed by the Board of Management at its June 2014 Meeting

Accepted: Wendy Malcolm Seconded: Rob Bates

Result: The BOM voted & unanimously approved the motion to award Digby Wilson Life

Membership.

The Club Captain and the membership congratulated Digby on this major achievement and presented him with the life membership badge at certificate.

9.0 Member Fees and Charges

The member fees and charges for the 2014/15 were considered at the May 2014 Meeting of the Board of Management. SLSWA (SLSWA Circular 02, 2014/15) have made no changes to their fees for the 2014/15 Financial Year, The Board approved no changes to the club membership fees for the 4th consecutive year, however the Building Levy would be renamed as the Building & Capital Levy and will be increased from \$20 to \$30 for families and remain at \$20 for individuals. Refer to the following extract from the May 2014 Board of Management Minutes:

Noted by the AGM

Long Service member Brendan Privlege requested consideration is given to providing a member fee discount to Long Service Members. This item will be placed on the agenda for the next Board of Management meeting and its recommendations will be presented at a Special General Meeting being planned for later in the year.

Action: To be placed on the August 2014 Board of Management Agenda

10.0 <u>Items for Endorsement</u>

10.1 Motion

The AGM are requested to endorse the changes to Education Committee Bylaw approved by the Board of management at its August 2013 Meeting as follows:

Minute Extract

3.5 Motion proposed by Director of Education & Training Garry Hart

To Change a By-Law Volume 1 - 1.5 EDUCATION COMMITTEE as follows:

- a. The Education Committee shall be responsible for the education, training and examination of members in life saving awards and activities.
- b. It shall consist of the Director Education as chairman, Bronze Medallion Coordinator, Surf Rescue Certificate Coordinator, Specialist First Aid Awards Coordinator, Power craft awards Coordinator and two (2) additional committee members at the discretion of the chairman

Accepted: Caroline Bates
Seconded: Tim Wilson

Result: The membership unanimously accepted the motion

9.2 Motion

The AGM are requested to endorse the changes to Bylaw Club By-Laws, Volume 2 – Section 2.1 Club Points Championships approved by the Board of management at its June 2014 Meeting as follows: *Minute Extract*

- 3.2 Motion proposed by Deb Bird, Director of Surf Sports Club By-Laws, Volume 2 Section 2.1 Club Points Championships be modified as follows:
 - a. Categories contested are:
 - (i) Cadet 15-17-19.
 - (ii) Seniors.
 - (iii) Masters 35+.
 - b. A minimum of one (1) club race per month to be held from Nov till March.
 - c. No minimum or maximum race numbers. Delete replace with
 - b. A minimum of 5 club swims must be completed to qualify for point championships.
 - d. Points are 1st 8, 2nd 6, 3rd 5, 4th 4, 5th 3, 6th 2 and all competitors 1 point after 6th place.
 - d. Cumulative points and winner is person with most points.
 - e. Competition will be in the following disciplines: (as conditions allow)
 - (i) Board
 - (ii) Ski
 - (iii) Swim
 - (iv) Sprints
 - (v) Flags
 - (vi) Optional 1km run

Accepted: Rohan Pugh
Seconded: Digby Wilson

Result: The membership unanimously accepted the motion

15.0 Election of Officers

Nominations for Board, Office and Committee Positions closed 8 July 2014. The Club President officially declared all positions vacant.

15.1 The following positions were appointed unopposed by the membership:

Position	Nominations	
Board of Management		
President	Digby Wilson	
Vice President	Wendy Malcolm	
Club Captain	Rick Lowe	
Director of Finance & Admin	Nick Le Plastrier	
Director of Sponsorship & PR	Carolyn Wilson	
Director of House & Social	Joanne Thodis	
Director of Youth	Alexis grayson	
Lifesaving	Rob Bates	
Education	Garry Hart	
Director of Surf Sports	Deb Bird	
Ad Hoc		
Project Manager - Assets	vacant	
Finance & Administration		
Merchandising Officer	Vacant	
Treasurer	Caroline Bates	
Banking Officer	Barb Sarich	
Archive Officer	Sharon Phillips	

Website Officer Sponsorship & Public Relations Committee Marketing Officer Vacant Fund Raising Officer Vacant Grants Officer Karen Clay Publicity Officer Carolyn Wilson House & Social Committee Liquor License Nominee Building Officer Sharon Phillips & Joanne Thodis Bar Manager Functions Officer Vacant Canteen Officer Vacant Canteen Officer Vacant Canteen Officer Vacant Life Saving Committee Life Saving Committee Roar Officer Vehicle Officer Nick Mctvor IRB Officer Nehicle Officer Vehicle Officer Vacant Start Reeves Patrol Officer Sharee Hart Education Committee Foraze Medallion Coordinator Surf Rescue Certificate Coordinator Vacant Powercraft Awards Coordinator Vacunt Powercraft Awards Coordinator Vacunt Danica Bates Cadet Manager Garry Williams Junior Education Officer Danica Bates Cadet Manager Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Deb bird Interclub Competitions Officer Surf Board Captain Lee McGoovern Swimming Captain March Past Captain Vacant Vacant Vacant Alannah Wilson March Past Captain March Past Captain	Constitution & By-Laws Officer Archive Officer	Garry Williams	
Sponsorship & Public Relations Committee Marketing Officer Vacant Grants Officer Grants Officer Vacant House & Social Committee Liquor License Nominee Building Officer Sharon Phillips & Joanne Thodis Bar Manager Tracey Poad Functions Officer Vacant Social Convener Vacant Canteen Officer Vacant Wacant Canteen Officer Vacant Wacant Cates Saving Committee Life Saving Committee Gear Officer Nick Mctvor Life Saving Committee Gear Officer Nick Mctvor Like Stafferton Vehicle Officer Rohan Pugh First Aid Officer Sharoe Hart Education Committee Bronze Medallion Coordinator Surf Rescue Certificate Coordinator Powercraft Awards Coordinator Vacant Vac	Website Officer	·	
Fund Raising Officer Vacant Grants Officer Karen Clay Publicity Officer Carolyn Wilson House & Social Committee Liquor License Nominee Digby Wilson Building Officer Sharon Phillips & Joanne Thodis Bar Manager Tracey Poad Functions Officer Vacant Social Convener Vacant Canteen Officer Vacant Life Saving Committee Life Saving Committee Gear Officer Nick McIvor IRB Officer Rohan Pugh First Aid Officer Alexis Grayson Communications Officer Sharee Hart Education Committee Bronze Medallion Coordinator Jessica Williams Surf Rescue Certificate Coordinator Wacant Powercraft Awards Coordinator Agean Williams Junior Gear Officer Danica Bates Water Safety Officer Grant Strining & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Board Captain Sam Maurice Board Captain Alannah Wilson Wacant Lee McGovern Swimming Captain Alannah Wilson Wacant Samantha Lee McGovern Swimming Captain Alannah Wilson Wacant Liquor Captain Alannah Wilson Wacant Wacant Vacant Deb bird Interclub Competitions Officer Life McGovern Swimming Captain Alannah Wilson Vacant	Sponsorship & Public Relations Committee		
Grants Officer Karen Clay Publicity Officer Carolyn Wilson House & Social Committee Liquor License Nominee Digby Wilson Building Officer Sharon Phillips & Joanne Thodis Bar Manager Tracey Poad Functions Officer Vacant Social Convener Vacant Canteen Officer Vacant Life Saving Committee Gear Officer Nick McIvor IRB Officer Luke Stafferton Vehicle Officer Alexis Grayson Communications Officer Sharee Hart Education Committee Bronze Medallion Coordinator Jessica Williams Surf Rescue Certificate Coordinator Wacant Powercraft Awards Coordinator Danica Bates Cadet Manager Garry Williams Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Surf Reyse Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coardina Surf Board Captain Alannah Wilson Wacnt Power Captain Lee McGovern Ski Captain Sammund Walson Matrice Post Captain John Lurner Ski Captain Lee McGovern Swimming Captain Alannah Wilson March Past Captain Vacant Vacant Vacant Vacant Vacant Agean Williams John Lurner John Lurner Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain Alannah Wilson March Past Captain Vacant	Marketing Officer	Vacant	
Publicity Officer Carolyn Wilson House & Social Committee Liquor License Nominee Digby Wilson Building Officer Sharon Phillips & Joanne Thodis Bar Manager Tracey Poad Functions Officer Vacant Social Convener Vacant Canteen Officer Vacant Health & Safety Officer Vacant Life Saving Committee Gear Officer Nick McIvor Bib Officer Rohan Pugh First Aid Officer Alexis Grayson Communications Officer Stuart Reeves Patrol Officer Sharee Hart Education Committee Bronze Medallion Coordinator Jessica Williams / Megan Williams Surf Rescue Certificate Coordinator Vacant Powercraft Awards Coordinator Carolyn Wilson Youth Development Committee Junior Education Officer Brae Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) Surf Boat Captain John turner Ski Captain Sam Maurice Board Captain John turner Ski Captain Alannah Wilson March Past Captain Alannah Wilson March Past Captain Jannah Wilson March Past Captain Vacant Vacant Vacant	Fund Raising Officer	Vacant	
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First Aid Officer Communications Officer Stuart Reeves Patrol Officer Sharee Hart Education Committee Bronze Medallion Coordinator Surf Rescue Certificate Coordinator Powercraft Awards Coordinator Vacant Powercraft Awards Coordinator Carolyn Wilson Youth Development Committee Junior Education Officer Danica Bates Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Deb bird Interclub Competitions Officer Ingrid Ostle Surf Boat Captain Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain March Past Captain Vacant	IRB Officer	Luke Stafferton	
Communications Officer Stuart Reeves Patrol Officer Sharee Hart Education Committee Bronze Medallion Coordinator Surf Rescue Certificate Coordinator Powercraft Awards Coordinator Powercraft Awards Coordinator Vacant First Aid Awards Coordinator Carolyn Wilson Youth Development Committee Junior Education Officer Danica Bates Cadet Manager Garry Williams Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Deb bird Interclub Competitions Officer Ingrid Ostle Surf Boat Captain Sam Maurice Board Captain Lee McGovern Swimming Captain March Past Captain Vacant	Vehicle Officer	Rohan Pugh	
Patrol Officer Sharee Hart Education Committee Bronze Medallion Coordinator Jessica Williams / Megan Williams Surf Rescue Certificate Coordinator Vacant Powercraft Awards Coordinator Megan Williams First Aid Awards Coordinator Carolyn Wilson Youth Development Committee Junior Education Officer Danica Bates Cadet Manager Garry Williams Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Deb bird Interclub Competitions Officer Ingrid Ostle Surf Boat Captain Sam Maurice Board Captain Lee McGovern Swimming Captain Alannah Wilson March Past Captain Vacant	First Aid Officer	Alexis Grayson	
Education Committee Bronze Medallion Coordinator Surf Rescue Certificate Coordinator Powercraft Awards Coordinator First Aid Awards Coordinator Youth Development Committee Junior Education Officer Cadet Manager Junior Gear Officer Junior Gard Officer Junior Captain Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Broad Captain Alannah Wilson Vacant Jessica Williams Megan Williams Megan Williams Danica Bates Carolyn Wilson Matthes Garry Williams Brea Bird, Bryce Pugh & Liam Bates Grant Stirling & Paul Bird Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Deb bird Ingrid Ostle Surf Boat Captain Sam Maurice Board Captain Alannah Wilson Vacant	Communications Officer	Stuart Reeves	
Bronze Medallion Coordinator Surf Rescue Certificate Coordinator Powercraft Awards Coordinator First Aid Awards Coordinator Vouth Development Committee Junior Education Officer Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Brea Bird, Bryce Pugh & Liam Bates Matthew Tonkin & Samantha Lowe Until December 2014. To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain March Past Captain Vacant	Patrol Officer	Sharee Hart	
Surf Rescue Certificate Coordinator Powercraft Awards Coordinator First Aid Awards Coordinator Youth Development Committee Junior Education Officer Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Sam Maurice Board Captain March Past Captain Vacant	Education Committee		
Powercraft Awards Coordinator First Aid Awards Coordinator Youth Development Committee Junior Education Officer Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Junior Captain Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Brea Bird, Bryce Pugh & Liam Bates Matthew Tonkin & Samantha Lowe Until December 2014. To be advised Deb bird Interclub Competitions Officer Ingrid Ostle Surf Boat Captain Sam Maurice Board Captain Lee McGovern Swimming Captain March Past Captain Vacant	Bronze Medallion Coordinator	Jessica Williams / Megan Williams	
First Aid Awards Coordinator Youth Development Committee Junior Education Officer Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Sam Maurice Board Captain See McGovern Swimming Captain March Past Captain Vacant	Surf Rescue Certificate Coordinator	Vacant	
Youth Development Committee Junior Education Officer Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain John turner Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain Alannah Wilson March Past Captain Vacant	Powercraft Awards Coordinator	Megan Williams	
Junior Education Officer Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Deb bird Interclub Competitions Officer Ingrid Ostle Surf Boat Captain John turner Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain March Past Captain Vacant	First Aid Awards Coordinator	Carolyn Wilson	
Cadet Manager Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Deb bird Interclub Competitions Officer Ingrid Ostle Surf Boat Captain John turner Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain Alannah Wilson March Past Captain Vacant	Youth Development Committee		
Junior Gear Officer Brea Bird, Bryce Pugh & Liam Bates Water Safety Officer Grant Stirling & Paul Bird Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Ski Captain Sam Maurice Board Captain Summing Captain Alannah Wilson March Past Captain Vacant	Junior Education Officer	Danica Bates	
Water Safety Officer Grant Stirling & Paul Bird Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer John turner Ski Captain Sam Maurice Board Captain Sam Maurice Lee McGovern Swimming Captain March Past Captain Vacant	Cadet Manager	Garry Williams	
Junior Captain Matthew Tonkin & Samantha Lowe Until December 2014. Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) To be advised Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Ski Captain Sam Maurice Board Captain Sem Maurice Lee McGovern Swimming Captain March Past Captain Vacant	Junior Gear Officer	Brea Bird, Bryce Pugh & Liam Bates	
Age Group Managers (Under 6, 7, 8, 9, 10, 11, 12, 13, 14) Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Ski Captain Ski Captain Swimming Captain March Past Captain Until December 2014. To be advised Deb bird Ingrid Ostle Ingrid Ostle Surf Boat Captain Sam Maurice Lee McGovern Alannah Wilson Vacant	Water Safety Officer	Grant Stirling & Paul Bird	
(Under 6, 7, 8, 9, 10, 11, 12, 13, 14) Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Ski Captain Sam Maurice Board Captain Swimming Captain Alannah Wilson March Past Captain Vacant	Junior Captain		
Surf Sports & Coaching Committee Coaching Convenor Interclub Competitions Officer Surf Boat Captain Ski Captain Sam Maurice Board Captain Summing Captain Alannah Wilson March Past Captain Vacant		To be advised	
Interclub Competitions Officer Surf Boat Captain John turner Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain Alannah Wilson March Past Captain Vacant	·		
Surf Boat Captain Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain Alannah Wilson Warch Past Captain Vacant	Coaching Convenor	Deb bird	
Surf Boat Captain Ski Captain Sam Maurice Board Captain Lee McGovern Swimming Captain Alannah Wilson Warch Past Captain Vacant	Interclub Competitions Officer	Ingrid Ostle	
Board Captain Lee McGovern Swimming Captain Alannah Wilson Wacant Vacant	Surf Boat Captain		
Swimming Captain Alannah Wilson March Past Captain Vacant	Ski Captain	Sam Maurice	
Swimming Captain Alannah Wilson March Past Captain Vacant	Board Captain	Lee McGovern	
March Past Captain Vacant	Swimming Captain		
Cymnacium Officer	March Past Captain		
Garry williams	Gymnasium Officer	Garry williams	

<u>Appointments</u>	
(Honorary) Auditor	Vacant
Honorary Legal Officer	Vacant
Honorary Medical Officer	Simon Smith
Patron	Barry Sammels (Mayor, City of Rockingham)
Vice Patrons	Hon Paul Papalia, Hon Gary Gray, Hon Mark McGowan, Cr Chris Elliott
Delegate to SLSWA	Digby Wilson
Trustees	Billy Bevan, Stephen Ford, Ross Onions
Chaplin	Stephen Gunther

16.0 Other Business

16.1 Constitution and By Law Review

Garry Williams on behalf of the club Constitutional & By Law review committee presented an update on the process of the review. Members were advised the draft documents were now available from the club website to review.

In summary:

- The new constitution template was developed by Surf Lifesaving in conjunction with legal firm Landers and Rogers to assist clubs in remaining consistent with the requirements of the Associations Act.
- The Objectives (Clause 2) are many and are specifically listed in to ensure our position as a not for profit organisation.

The main drivers for the constitution change were to:

- Meet the desire for SRC members to have the power to vote. I would ask you all to consider the definition of 'full member' as this is the key to the power to vote; and
- To allow the alignment of our membership categories to SLSA (refer Clause 11).

The following of other areas have been brought into line with SLS regulations:

- Clause 17 Grievances/Judicial process is referred to the SLSA Regulations and moved from the Constitution to the By-laws
- Clause 29.3 There has been a change in the Minimum and Maximum terms of Board Members
- Our Club Colours and logo have shifted to the By-laws.

By Laws have been made to reflect the new constitution with much of the information being transferred from the current constitution to the By-laws.

The areas affected are:

- Section 5.1 e & f fundraising to general revenue most is taken from the current constitution
- Section 6 Grievances Judicial and Discipline- Now mirrors SLSA process and procedure
- Section 12 Membership Categories now reflect those of SLSA
- Section 12.1.1 Life Membership becomes an appointment by the board in consideration of recommendation received from a life membership committee rather than elected at an AGM
- Section 14 Some structure around members travelling out of the state for events associated with club
 activities.
- A number of small changes in grammar and minor word changes have been made.

Additionally our club values have been aligned to those of SLS and that an amendment process has been included with a notification period of 30 days for members to comment on those changes. This removes the requirement to have them ratified at the AGM. Members are protected against any unconstitutional changes to the By-laws under clause 30 of the Draft Constitution.

The draft has been to SLWA twice for comment.

Garry Williams was thanked for his work and feedback.

Club member Sharee Hart requested that in reviewing the club Bylaws that consideration be given to expanding the parameters of to allow for recognition of service from committee work or other volunteer services:

Section 7.6 patrols, part e, of Club By Laws Volume 1:

e. In the event that members do not complete the required number of patrols then 'Incomplete Service' shall be recorded in the Register of Patrol Service for that season unless the member is a Life Member, Long Service Member or is on the Supplementary List as approved by the Director of Life Saving.

It was noted the role of Pool Rescue Coach would be added to the By Laws. This will be considered at the August meeting of the Board of Management.

16.2 Strategic Plan

The club Strategic Plan is currently being updated and coordinated to be compatible with SLSWA & SLSA. Black Point Consulting will be assisting the club with the strategic plan. Wendy Malcolm will be developing this process and will take this forward.

16.3 On behalf of the membership Max Hannah thanked the Board for their work, expertise and guidance through the season and all the members for what has arguably been one of the clubs most successful seasons to date.

The meeting was officially closed at 8.30 pm

Attachment 1

Life members

WR	Parker
DM	Hainsworth
William	Bevan
Robyn	Bevan
Ross	Onions
Stephen	Ford
David	Andrew
Max	Hannah

Long Service members

Paul	Bird
Barry	Jarrott
Mark	Lehmann
David	Mitton
Brendan	Privilege
Ron	Wade

Member Patrol Hours completed 2013/14 Season (incs volunteer & water safety hours)

Last Name	First Name	Patrol Hours
Aberhart	Scott	1.5
Aikins	Vanessa	32.5
Aislabie	Angela	33.25
Aislabie	Sean	3
Anderson	Sara	2
Andrew	Daniel	50.75
Andrew	David	4
Atkins	Dylan	2
Awang	Matthew	11
Awang	Nicola	35.75
Badcock	Cody	18.5
Baker	Luke	2.5
Barber	Libby	1.5
Barker	Imogen	2.5
Barker	Matthew	6
Bates	Caroline	10
Bates	Danica	27.5
Bates	Liam	114.75
Bates	Robert	59.5
Beste	Grant	20.5
Bevan	William	14
Bird	Ben	23
Bird	Breanna	50.5
Bird	Debbie	36
Bird	Paul	32.5
Booth	Diane	11.5
Booth	Jaidey	27.5
Booth	Kristen	26.5
Brennan	Jemma	2
Bridges	Stephen	25
Brown	Joseph	2
Bruechert	Zoe	2
Bussey	Jesika	31
Butler	Andrew	2
Cahill	Grainne	21

Cahill	John	40.75
Cahill	Thomas	21.5
Carter	Michael	12.75
Clay	Karen	35.75
Collins	Christopher	8
Da Trindade	Marco	20.75
DaPrato	Thomas	2
De Jong	Daniel	15.5
Dixon	Emma	11.5
Donovan	Tia-Anne	21
Dove	Mark	49.75
Dowbnia	Jennifer	14.25
Dunne	Ian	2.5
Evans	Matthew	23.25
Fisher	Daniel	17.25
Flavell	Leslie Mark	11.5
Fletcher	Ewan	38
Ford	Joseph	20.75
Goodbody	Adam	3.5
Goodbody	Damien	2
	Darnien	6.75
Gorman		39.5
Graydon	Craig	
Grayson	Alexis	56.5
Griffin	Sophia	20.5
Hall	Siobhan	17.75
Hamilton	Sarah	20
Hammond	David	2
Harris	Robert	17.5
Hart	Chloe	46.75
Hart	Garry	63.25
Hart	Sharee	50.75
Hazael	Alexander	10
Hazael	Harry	19
Helwig	Emma	18.25
Hilliard	David	8.75
Hilton	Jessica	11
Hooper-Lewis	Harri	41.25
Hooper-Lewis	Jack	26.25
Howarth	Chloe	27.5
Howarth	Christopher	29.5
Howarth	David	28.5
Hughes	Lynden	30.25
Hughes	Rebecca	2
Hughes	Stephen	2.5
Hunter	Thomas	9
Ingram	Brock	23.75
Jackson	Alex	2
Keane	Suzanne	4
Kiley	Chelsea	3
Kirschke	Layton	36
Krampe	Ray	2.5
Le Plastrier	Nicholas	24
Lee	Jessica	22
Lee	Russell	1.5
Lee-Slater	Angel	17
Lehmann	Mark	5
Locke	Sasha	18
Locke	Thomas	18
Lowe	Richard	87.25
Lowe	Samantha	65.75

Lowe	Sarah	39
Maurice	Joshua	29.25
Maurice	Samuel	31.75
McGovern	Julie	32.25
McGovern	Lee	40.5
McGovern	Sam	38.75
McIvor	Nicholas	59.75
McIvor	Tracey	15
Morgan	Harrison	25
Noorman	lan	29
Olsen	Matt	4
Onions	Ross	2
Osborne	Matthew	23
Ostle	Ingrid	49
Ostle-Bussey	Rhees	32
Pepler	Jason	9.5
Perry	Carmen-Ni	24
Phillips	lan	32.5
Phillips	Ryan	30.5
Phillips	Sean	36
·		
Phillips	Sharon	31.5
Poad	Brooke	42.75
Poad	Jeff	35.25
Pongratz	Corey	35
Priddy	Tabitha	20.75
Privilege	Brendan	20
Pugh	Amily	27.5
Pugh	Bryce	27.5
Pugh	Rohan	24
Pugh	Sarah	22.5
Ralph	Nickie	18.5
Reeks	Texas	30.5
Reeves	Stuart	41.5
Robinson	Alan	35.5
Robson	Alannah	10.5
Roots	Karl	4
Rose	Hannah	2
Rule	Lorraine	30.75
Runnion	Christine	22.5
Runnion	Mana	29.5
Russell	Kate	25.5
Rutherford	Laura	2
Santer	Lesley	36.25
Sarich	Barbara	41
Sarich	Boban	48.25
Sarich	Tyson	31
Schurko	Zachary	21
Simpson	Alison	28.5
Smith	Charlotte	1.5
Smith	Jacob	14.5
Smith	Simon	7.5
Spiers	Ethan	26.5
Stables	Courtney	2
Stafferton	Luke	58
Stevenson	Amber	2
Stirling	Grant	34.25
Stroot	Dion	41.75
Stroot	Greg	49.25
Taylor	Anthony	19.5
Thomas	Jaime	28
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Thomas	Mark	36
Tonkin	Jessica	134.5
Tonkin	Matthew	200.75
Traeger	Peter	17.5
Turley	Mark	44.5
Turner	John	34
Turner	Kellie	23
Van Der Heyden	Liam	42.5
Van Koolbergen	Oliver	13.25
Vaughan	David	26
Vaughan	Saskia	17.5
Walsh	Nicholas	2
Waters	David	43
Weller	Wayne	19.5
Wiersma	Declan	46.75
Wiersma	Hanneke	27.5
Williams	Andrew	6
Williams	Garry	78.25
Williams	Jessica	56.75
Williams	Megan	119.25
Wilson	Alannah	30.5
Wilson	Carolyn	19.5
Wilson	Digby	74.25
Wilson	Joanne	6.5
Wilson	Matthew	26
Wilson	Sarah	33
Wilson	Tim	49
Wise	Cobie	5
Wise	Emily	5.5
Wise	Peta	16
Wood	Brett	20.5
Wood	Joshua	13
Wood	Ryan	39.75
Wyatt	Jessica-Mae	14.5
Wyatt	Micheal	5.5
Wyburd	Michael	14.5
Yaghoot	Aryana	2.5